ClearAccess Voter's Guide

Part Number: 100056-10001
Copyright © 2015, Clear Ballot Group
All rights reserved.

This document contains proprietary and confidential information, consisting of trade secrets of a technical and/or commercial nature. The recipient may not share, copy, or reproduce its contents without express written permission from Clear Ballot Group.


ScandAll PRO is a trademark of FUJITSU LIMITED. All rights reserved.

Other product and company names mentioned herein are the property of their respective owners.

Clear Ballot Group
7 Water Street, Suite 700
Boston, MA 02109
(857) 250-4957
http://www.clearballot.com

Document history

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Version</th>
<th>Authors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial release.</td>
<td>1.0</td>
<td>Nel Finberg</td>
<td></td>
</tr>
</tbody>
</table>
Table of contents

Preface ................................................................. 4
Audience and scope .................................................. 4
Using this guide ......................................................... 4
Notation conventions ................................................ 5
Contact us .................................................................. 5

Chapter 1. Voter Cards .................................................. 6
Preface

ClearAccess™ is an accessible voting and ballot marking application that allows voters with sight or mobility limitations to vote in an unassisted manner. The software runs on a touchscreen computer installed with an EZ Access keypad and Origin Sip-and-Puff device. The voter may make ballot selections either by touching the monitor, pressing buttons on the keypad, or using the Sip-and-Puff. Ballot selections may be presented on the computer's display, played back over audio headphones, or presented both on the screen and in audio format. Once the voter has finished voting, selections are printed to a paper ballot.

Election and ballot information recognized by ClearAccess is configured in the ClearDesign™ software. This information is programmed to a unique set of election media (typically a USB stick) for every voting location, then installed on the respective ClearAccess unit.

- ClearAccess is fully accessible, allowing disabled voters to configure, navigate and vote the ballot in an unassisted manner.
- ClearAccess is used to vote and mark ballots with voter selections, but is not used to count, tally or report race or candidate totals.

Audience and scope

This guide provides voters with concise visual instructions for voting using ClearAccess.

Using this guide

The guide contains the following topics.

Chapter 1. Voter Cards

This chapter includes pull-out voter instruction cards for voting using the touchscreen, the Origin Sip-and-Puff, and the touchscreen with the EZ Access keypad.
Notation conventions

The following conventions are used in this manual:

<table>
<thead>
<tr>
<th>Convention</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bold</strong></td>
<td>Denotes clickable selections on web pages and dialogs.</td>
</tr>
<tr>
<td><em>Italics</em></td>
<td>Denotes placeholders for user-defined values.</td>
</tr>
<tr>
<td><strong>Monofont</strong></td>
<td>Denotes product keywords and system commands.</td>
</tr>
<tr>
<td>✅</td>
<td>Indicates noteworthy information.</td>
</tr>
</tbody>
</table>

Contact us

Clear Ballot Group welcomes your feedback on our documentation. Please send your comments to Documentation@ClearBallot.com.
Chapter 1. Voter Cards

This chapter contains the following single page Voter Card pullouts:

- Voting using the Touchscreen
- Voting using the Sip-and-Puff and Touchscreen
- Voting using the keypad and Touchscreen
Voting the Touchscreen Ballot

**Contest Screen**
- Touch **Settings** for magnification, color/contrast, audio ballot playback, and visual ballot display.
- Touch **Help** for voter instructions.
- Touch **Candidate Box** to select.
- Touch **Write-in Candidate** to enter write-in and prompt keypad display.
- Touch **Back** to skip to previous contest.
- Touch **Cancel** to cancel the ballot.
- Touch **Review Votes** to view the ballot review screen.
- Touch **Next** to go to next contest.

**Write-In Screen**
- Type the Write-In Candidate Name and then touch **Accept**.

**Review Screen**
- Touch the contest to return to the contest screen and vote or edit choice.
- Scroll down to view more contests.
- Touch **Print** to print ballot.
Chapter 1. Voter Cards

Voting the Sip-and-Puff and Touchscreen Ballot

Contest Screen

Triple Puff for Settings:
- Magnification
- Color/Contrast
- Audio ballot playback
- Visual ballot display

Long Sip for Help:
- Voter Instructions

Single Sip:
- Return to previous Candidate
- Long Puff to select Write-In Candidate

Double Sip to go Back to Previous Contest

Write-In Screen

Write a name for Secretary of State:
Use this screen to vote for a person who is not on the ballot.
To finish: touch Accept. If you change your mind, touch Cancel.

Review Screen

Single Sip to advance through the race and candidate list
Long Puff returns to the current race on the ballot
Double Puff to Print the ballot

Triple Puff to Cancel the Ballot
Single Puff:
- To go to next Candidate
- Long Puff:
  - To select Candidate

Double Puff to go to next contest
Voting the Keypad and Touchscreen Ballot

**Contest Screen**

Press for:
- Magnification
- Color/Contrast
- Audio ballot playback
- Visual ballot display

Press for:
- Voter Instructions

Press up arrow for previous candidate and down for next candidate

Press to Enter a Write-In Candidate

**Write-In Screen**

Write in a name for Secretary of State
Use this screen to vote for a person who is not on the ballot.

To finish, touch Accept. If you change your mind, touch Cancel.

<table>
<thead>
<tr>
<th>Write-In Candidate Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Press to reach a desired letter

Press to accept letter and continue to next character

Press to log Write-In Candidate Name

**Review Screen**

What you're voting for
This shows everything you voted for. To continue voting touch the Back button.

- President and Vice President
- Representative in Congress, 1st District
- Secretary of State
- Attorney General

Press to scroll and review votes

Press to return to current contest

Press to print Ballot