

# Election System of the Virgin Islands

## JOINT BOARD OF ELECTIONS

Policy Number	Section Name	Policy Name	Effective Date
Joint Board 005	Administrative	Voting System Audit	August ____, 2014

### **PURPOSE**

To develop a policy to conduct voting systems audit of the Primary and General Elections. Immediately following the certification of each election, the canvassing board shall conduct

a manual audit or independent audit of the voting systems used in randomly selected precincts.

#### PROCEDURES:

(a) A manual audit shall consist of a public manual tally of the votes cast in one randomly selected race that appears on the ballot. The tally sheet shall include election-day, absentee, provisional, military and overseas ballots, in at least 1 percent but no more than 2 percent of the precincts chosen at random by the canvassing board for certifying the election. If 1 percent of the precincts is less than one entire precinct, the audit shall be conducted using at least one precinct chosen at random by the canvassing board for certifying the election. Such precincts shall be selected at a publicly noticed canvassing board meeting.

(b) An automated audit shall consist of a public automated tally of the votes cast across every race that appears on the ballot. The tally sheet shall include election day, absentee, provisional, military and overseas ballots in at least 20 percent of the precincts chosen at random by the canvassing board responsible for certifying the election. Such precincts shall be selected at a publicly noticed canvassing board meeting.

(3) The canvassing board shall post media notices of the audit, including the date, time, and place. Also post on the home page of the supervisor of elections website.

(4) The audit must be completed and the results made public 30 days following certification of the election by the canvassing board.

AUDIT OF VOTING SYSTEMS POLICY CONTINUED

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(5) Within 15 days after completion of the audit, the canvassing board responsible for certifying the election shall provide a report with the results of the audit to the Joint Board of Elections and the public. This report shall contain, but is not limited to, the following items:

- (a) The overall accuracy of audit.
- (b) A description of any problems or discrepancies encountered.
- (c) The likely cause of such problems or discrepancies.
- (d) Recommended corrective action with respect to avoiding or mitigating such circumstances in future elections.

(6) If a manual recount is undertaken pursuant to VIC 18, Chapter 23, §629, the canvassing board is not required to perform the audit provided for in this section.

The 2014 Joint Board of Elections approve this Audit of Voting Systems Policy.

\_\_\_\_\_  
Joint Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

Date: June 11, 2014